



राष्ट्रीय प्रौद्योगिकी संस्थान पटना/NATIONAL INSTITUTE OF TECHNOLOGY PATNA  
अशोक राजपथ, पटना, बिहार/ASHOK RAJPATH, PATNA – 800 005, BIHAR

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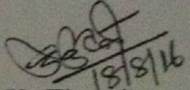
संदर्भ / Ref.: NITP/2648/16

दिनांक / Date : 18<sup>th</sup> Aug, 2016

NOTICE

A training program on Tally 9 software for all staff/clerks dealing with accounting and other related/allied works in different departments of NIT Patna is scheduled w.e.f. 22<sup>nd</sup> August, 2016 (Monday) for a total duration of 80 hrs.@ 2 hrs. per working day at Computer Centre, NIT Patna. The training will be provided by expert faculty of NIELIT Patna Centre during 4:00 pm. to 6:00 pm. every day (Monday to Friday).

All Deans, HoDs, PIs, Controlling Officers (DR/AR/SO) etc. are requested to nominate the concerned staff of your department/section for the above training **without fail**. It is expected that the above training will be beneficial for the departmental work and will enable all the trained staff to be able to work on computers in tally software.

  
(K.K. Tiwari)

- Copy to: (1) All Deans  
(2) All HoDs / PIs  
(3) DRs/ ARs  
(4) Secy. to Director  
(5) PA to Registrar  
(6) Guard File