



NATIONAL INSTITUTE OF TECHNOLOGY PATNA

(An Institution of National Importance under MHRD, Govt. of India)

ASHOK RAJPATH, PATNA-800 005 (BIHAR)

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Website- www.nitp.ac.in e-mail-registrar@nitp.ac.in

Tender No. NITP/Proc./19-20/17

Dated 11/12/2019

Sub: Limited Tender for Supply of Electrical Material for EMU Division at NIT Patna.

National Institute of Technology Patna, an Institute of National Importance, invites sealed tenders from reputed Original Equipment Manufacturers / Authorised Dealers / Bidders for quality Procurement of **Electrical Material for EMU Division at NIT Patna.**

List of Annexures

Sl. No.	Description	Annexure
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Critical Date Sheet

Sl. No.	Description	Date and time
1	Publishing Date	12/12/2019 (10:00 AM)
2	Bid Document Download / Sale Start Date	12/12/2019 (10:30 AM)
3	Bid Submission End Date	02.01.2020 (01:00 PM)
4	Bid Opening Date (Technical and Financial)	02.01.2020 (03:00 PM)
5	Place of Opening Tender	Procurement Conference Room, NIT Patna

Detailed descriptions of the item and instructions for submitting your offer can be downloaded from our website www.nitp.ac.in.

The proposals must be sent in two separate sealed envelopes (Technical Bid and Price Bid) duly subscribed with Reference number and Tender Notice details as appended hereunder:-

TENDER FOR SUPPLY of Electrical Material, for EMU, NIT Patna. TENDER REF NO: - NITP/Proc./19-20/17, DATED 11.12.2019, LAST DATE FOR SUBMISSION: 02/01/2020 UPTO 01:00 P.M.	
To, The Registrar National Institute of Technology Patna Bihar, INDIA	From: M/s _____ Address: _____ Contact No.: _____ Email ID: _____

The price bid will be opened only of those firms, who will be found technically qualified after evaluation of their technical bids. **The technical bids will be opened** in the presence of the Bidders/Vendors or their authorized representative who wish to be present.

Registrar

DETAILED SPECIFICATION**List of Items:**

Sl.No.	Particulars	Make	Unit	Qty.	Rate/Unit	Amount
1	AC Industrial Box 1 Phase 20 amp	Havels/Legranded/HPL/L&T	Each	5		
2	Remote Call bell	Anchor/Havels/Legranded	Each	5		
3	Sanmica wooden board 8 x 12	Good quality	Each	10		
4	Sanmica wooden board 7 X 4	Good quality	Each	10		
5	Sanmica wooden board 8 x 6	Good quality	Each	10		
6	Sanmica Wooden Board 7 X 4	Good quality	Each	10		
7	Sanmica Wooden Board 8 X 10	Good quality	Each	10		
8	PVC Board 8 X 6	Good quality	Each	30		
9	PVC Board 10 X 8	Good quality	Each	30		
10	PVC Board 10 X 14	Good quality	Each	10		
11	PVC Board 4 X 4	Good quality	Each	50		
12	PVC Board 7 X 4	Good quality	Each	10		
13	Battery Pencil for remote use	Evereday/Nippo/duracell	Each	10		
14	Battery Pencil for Normal use	Evereday/Nippo/duracell	Each	10		
15	Battery Tournch	Evereday/Nippo/duracell	Each	10		
16	PVC Cassing capping 20 mm (MMS)	supeme/Durga/Malhotra	Each	40		
17	PVC Cassing capping 25 mm (MMS)	supeme/Durga/Malhotra	Each	40		
18	PVC Cassing capping 32 mm (MMS)	supeme/Durga/Malhotra	Each	20		

19	PVC Conduit 20 mm (MMS)	supeme/Durga/Malhotra	Each	200		
20	PVC Conduit 25 mm (MMS)	supeme/Durga/Malhotra	Each	250		
21	PVC Conduit 32 mm (MMS)	supeme/Durga/Malhotra	Each	30		
22	PVC Saddle 20mm	Good quality	Packet (100Pcs)	10		
23	PVC Saddle 25mm	Good quality	Packet (100Pcs)	10		
24	PVC Saddle 32mm	Good quality	Packet (100Pcs)	2		
25	PVC Cap Saddle 20mm	Good quality	Nos.	100		
26	PVC Bend 20 mm	Good Quality	Nos.	5		
27	PVC Bend 25 mm	Good Quality	Nos.	5		
28	PVC Bend 32 mm	Good Quality	Nos.	5		
29	PVC Bend 50 mm	Good Quality	Nos.	5		
30	PVC Junction 20 mm 2 Way	Good Quality	Nos.	5		
31	PVC Junction 20 mm 3 Way	Good Quality	Each	100		
32	PVC Junction 20 mm 4 Way	Good Quality	Each	5		
33	PVC Junction 25 mm 2 Way	Good Quality	Each	5		
34	PVC Junction 25 mm 3 Way	Good Quality	Each	100		
35	PVC Junction 25 mm 4 Way	Good Quality	Each	5		
36	PVC Junction 32 mm 2 Way	Good Quality	Each	5		
37	PVC Junction 32 mm 3 Way	Good Quality	Each	5		
38	PVC Junction 32 mm 4 Way	Good Quality	Each	5		
39	Fan bearing 6201	SKF/NBC	Each	10		
40	Fan bearing 6202	SKF/NBC	Each	10		
41	MCB DB Box 1 Way PVC	Havels/L&T/Legaranded	Each	4		
42	MCB DB Box 2 Way PVC	Havels/L&T/Legaranded	Each	4		
43	MCB DB Box 4 Way	Havels/L&T/Legaranded	Each	4		
44	MCB DB Box 6 Way	Havels/L&T/Legaranded	Each	4		

45	MCB DB Box 8 Way	Havels/L&T/Legaranded	Each	4		
46	MCB DB Box 10 Way	Havels/L&T/Legaranded	Each	4		
47	MCB DB Box 12 Way	Havels/L&T/Legaranded	Each	12		
48	MCB DB Box 16 Way	Havels/L&T/Legaranded	Each	4		
49	Capacitor fan 2.5 ufd	Havels/Epcson	Each	50		
50	Capacitor fan 1.5 ufd	Havels/Epcson	Each	15		
51	Lugs Copper 2.5 Sqr mm (Pin)	Dowels	Each	16		
52	Lugs Copper 4 Sqr mm (Pin)	Dowels	Each	16		
53	Lugs Copper 6 Sqr mm (Pin)	Dowels	Each	16		
54	Lugs Copper 10 Sqr mm (Pin)	Dowels	Each	16		
55	Lugs Copper 16 Sqr mm (Pin)	Dowels	Each	16		
56	Lugs Copper 25 Sqr mm (Pin)	Dowels	Each	16		
57	condensor Clip for 2.5 ufd ceiling Fan	Havels/Epcson	Each	5		
58	Capacitor 10 ufd	Havels/Epcson	Each	5		
59	Capacitor 110 ufd	Havels/Epcson	Each	5		
60	Capacitor 72ufd	Havels/Epcson	Each	5		
61	Driil Bet 6 MM	Standard Make	Each	5		
62	Driil Bet 8 MM	Standard Make	Each	1		
63	Driil Bet 16 MM (12 inch)	Standard Make	Each	1		
64	Extension Cord For 4 Socket outlet 5/6 Amp Each	L&T/Anchor/Havels	Each	10		
65	Flexible PVC Conduit 20 mm	Good Quality	Bundle	2		
66	Flexible PVC Conduit 25 mm	Good Quality	Bundle	2		

67	PVC Grip 25 mm	Good Quality	Packet	5		
68	PVC Grip 32 mm	Good Quality	Packet	5		
69	Hexa blade with frame	Good Quality	Each	2		
70	Hexa blade standard length	Good Quality	Each	5		
71	Holder Pendent	Havels/Anchor/L&T	Each	10		
72	Holder Batten	Havels/Anchor/L&T	Each	60		
73	Insulation tape	Stillgrip	Box	5		
74	Lugs Aluminium 16 Sqr mm	Dowels	Each	16		
75	Lugs Aluminium 25 Sqr mm	Dowels	Each	16		
76	Lugs Aluminium 35 Sqr mm	Dowels	Each	16		
77	Lugs Aluminium 50 Sqr mm	Dowels	Each	16		
78	Lugs Aluminium 70 Sqr mm	Dowels	Each	16		
79	Lugs Aluminium 95 Sqr mm	Dowels	Each	16		
80	Lugs Aluminium 120 Sqr mm	Dowels	Each	16		
81	Lugs Aluminium 150 Sqr mm	Dowels	Each	16		
82	Lugs Aluminium 240 Sqr mm	Dowels	Each	16		
83	Lugs Aluminium 300 Sqr mm	Dowels	Each	16		
84	Lugs Aluminium 400 Sqr mm	Dowels	Each	16		
85	MCCB 100A TPN,25kA minimum	Havels/Legrande/L&T	Each	1		
86	MCB SP 6 Amp	Havels/Legrande/L&T	Each	50		
87	MCB SP 16 Amp	Havels/Legrande/L&T	Each	30		

88	MCB SPN 20 Amp	Havels/Legranded/L&T	Each	5		
89	MCB SPN 25 Amp	Havels/Legranded/L&T	Each	5		
90	MCB SPN 32 Amp	Havels/Legranded/L&T	Each	13		
91	MCB SPN 63 Amp	Havels/Legranded/L&T	Each	5		
92	MCB SPN 100 Amp	Havels/Legranded/L&T	Each	5		
93	MCB SP 2 Amp	Havels/Legranded/L&T	Each	5		
94	MCB SP 6 Amp	Havels/Legranded/L&T	Each	5		
95	MCB SP 10 Amp	Havels/Legranded/L&T	Each	5		
96	MCB SP 16 Amp	Havels/Legranded/L&T	Each	5		
97	MCB SP 20 Amp	Havels/Legranded/L&T	Each	5		
98	MCB SP 25 Amp	Havels/Legranded/L&T	Each	5		
99	MCB SP 32 Amp	Havels/Legranded/L&T	Each	5		
100	MCB SP 63 Amp	Havels/Legranded/L&T	Each	5		
101	MCB SP 100 Amp	Havels/Legranded/L&T	Each	5		
102	MCB TPN 16 amp	Havels/Legranded/L&T	Each	5		
103	MCB TPN 32 amp	Havels/Legranded/L&T	Each	5		
104	MCB TPN 40 amp	Havels/Legranded/L&T	Each	5		
105	MCB TPN 63 amp	Havels/Legranded/L&T	Each	5		
106	MCB TPN 100 amp	Havels/Legranded/L&T	Each	5		
107	Nails Chinees Kantee 1"	Good Quality	Packet	5		
108	Nails Chinees Kantee 3/2 "	Good Quality	Packet	5		
109	15/16 amp Switch Socket Combined Penta type	Havels/L&T/Legranded/Schinder/Anchor	Each	10		
110	Rubber Tape (Kachha rubber patta)	Good Quality	Each	5		
111	Fan regulator 1 Way Modular	Havels/L&T/Legranded/Schinder/Anchor	Each	5		

112	Fan regulator 2 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	5		
113	Fan regulator Penta Type	Havels/L&T/Legaranded/Schinder/Anchor	Each	5		
114	Switch 5/6 amp 1 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	25		
115	Switch 5/6 amp 2 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	5		
116	Socket 5/6 Amp 1 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	25		
117	Socket 5/6 Amp Penta	Havels/L&T/Legaranded/Schinder/Anchor	Each	25		
118	Switch 15/16 1 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	25		
119	Switch 15/16 2 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	5		
120	Socket 15/16 Amp 1 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	25		
121	Socket 15/16 Amp 2 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	5		
122	Socket 15/16 amp Penta	Havels/L&T/Legaranded/Schinder/Anchor	Each	25		
123	Switch Socket Combined 15/16 Amp	Havels/L&T/Legaranded/Schinder/Anchor	Each	20		
124	Switch Bed Type	Havels/L&T/Legaranded/Schinder/Anchor	Each	10		
125	Two Way Switch Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	5		
126	Two Way Switch Penta	Havels/L&T/Legaranded/Schinder/Anchor	Each	5		
127	Call Bell Switch 1 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	10		
128	Call Bell Switch 2 Way Modular	Havels/L&T/Legaranded/Schinder/Anchor	Each	5		
129	Steel Screw 1/2"	Good Quality	Packet	5		
130	Steel Screw 1"	Good Quality	Packet	5		

131	Shadel 20 mm PVC	Good Quality	Packet	5		
132	shaddle 25 mm PVC	Good Quality	Packet	5		
133	shaddle 32 mm PVC	Good Quality	Packet	5		
134	Shaddle 50 mm PVC	Good Quality	Packet	2		
135	TOP AC Industrial	Havels/L&T/Legaranded/Schinder/Anchor	Each	10		
136	Top 6 amp 3 Pin	Havels/L&T/Legaranded/Schinder/Anchor	Each	25		
137	Top 16 amp 3 Pin	Havels/L&T/Legaranded/Schinder/Anchor	Each	25		
138	Wire copper Flexble 0.75 sqr mm, PVC Insulated FRLS	Polycab/Havels/Phinolex/	Bundle (90m)	5		
139	Wire copper Flexble 1 sqr mm, PVC Insulated FRLS	Polycab/Havels/Phinolex/	Bundle (90m)	5		
140	Wire copper Flexble 1.5 sqr mm, PVC Insulated FRLS	Polycab/Havels/Phinolex/	Bundle (90m)	21		
141	Wire copper Flexble 2.5 sqr mm, PVC Insulated FRLS	Polycab/Havels/Phinolex/	Bundle (90m)	20		
142	Wire copper Flexble 4 sqr mm, PVC Insulated FRLS	Polycab/Havels/Phinolex/	Bundle (90m)	20		
143	Wire copper Flexble 6 sqr mm, PVC Insulated FRLS	Polycab/Havels/Phinolex/	Bundle (90m)	7		
144	Wire copper Flexble 10 sqr mm, PVC Insulated FRLS	Polycab/Havels/Phinolex/	Bundle (90m)	5		

145	Wire copper Flexible 16 sq mm, PVC Insulated FRLS	Polycab/Havels/Phinolex/	Bundle (90m)	2		
146	Wire copper 3 core Flexible. 1 Sqr mm	Polycab/Havels/Phinolex/	Bundle (90m)	2		
147	Wire copper 3 core Flexible. 1.5 Sqr mm	Polycab/Havels/Phinolex/	Bundle (90m)	2		
148	Wire copper 3 core Flexible. 2.5 Sqr mm	Polycab/Havels/Phinolex/	Bundle (90m)	2		
149	Wire copper 3 core Flexible. 4 Sqr mm	Polycab/Havels/Phinolex/	Bundle (90m)	1		
150	Wire Clip 4 mm	Good Quality	Packet	5		
151	Wire Clip 6 mm	Good Quality	Packet	5		
152	Wire Clip 10 mm	Good Quality	Packet	5		
153	Wire Clip 16 mm	Good Quality	Packet	5		
154	EXHAUST FAN, 300 mm (12") Heavy Duty (1440 RPM)	Bajaj/Havels/Philipips/CG/Orient	Each	2		
155	EXHAUST FAN, 350 mm Indl Heavy Duty (1440 RPM)	Bajaj/Havels/Philipips/CG/Orient	Each	2		
156	EXHAUST FAN, 450 Heavy Duty (1440 RPM)	Bajaj/Havels/Philipips/CG/Orient	Each	2		
157	Exhoust Fan 150 mm, Heavy Duty	Bajaj/Havels/Philipips/CG/Orient	Each	2		
158	DBOXx MCB Protected Socket, 20A MCB DBOXX COMBO	Havels/Bajaj/Legarnd/Anchor	Each	10		

159	Power Units (Complete with 4 Module Plate, Starter, Plug & Socket), (4 module plate, 16A starter, 16A socket, 16A plug)	Havels/Bajaj/Legarnd/Anchor	Each	10		
160	6 A 3 Pin Plug with Indicator	Havels/Bajaj/Legarnd/Anchor	Each	15		
161	16 A 3 Pin Plug with Indicator	Havels/Bajaj/Legarnd/Anchor	Each	15		
162	28W T5 tube Rod (White)	Bajaj/Philips/Anchor/Havels	Each	100		
163	Starter DOL Suitable for 3 HP submercible pump, single Phase, 220 V, 50 Hz	L&T	Each	1		
164	4 way, (4+12) TPN, prewired MCB DB with extended loose wire box, double door ,Vertical	Legrand/Havels	Each	3		
165	4 way, (4+12) TPN, prewired MCB DB with extended loose wire box, double door ,Horizontal	Legrand/Havels	Each	2		
166	6 way, (4+18) TPN, prewired MCB DB with extended loose wire box, double door	Legrand/Havels	Each	2		
167	8 way, (4+24) TPN, prewired MCB DB with extended loose wire box, double door	Legrand/Havels	Each	2		

168	12 way, (4+36) TPN, prewired MCB DB with extended loose wire box, double door	Legrand/Havels	Each	2		
169	4 way (4+4), TPN, vertical type, prewired, MCB DB with extended loose wire box, double door	Legrand/Havels	Each	2		
170	6 way (4+6), TPN, vertical type, prewired, MCB DB with extended loose wire box, double door	Legrand/Havels	Each	2		
171	8 way (4+8), TPN, vertical type, prewired, MCB DB with extended loose wire box, double door	Legrand/Havels	Each	2		
172	12 way (4+36), TPN, vertical type, prewired, MCB DB with extended loose wire box, double door	Legrand/Havels	Each	2		
173	Single phase energy Meter 220V,50Hz,5-30Amp	HPL/L&T/Simens	Each	8		
174	3.5 core XLPE cable Aluminium	Polycab/Havels/Phinolex/	Meter	200		
175	GI Pipe 50mm A Class	Jindal/Tata Steel	Meter	50		
176	GI Socket 50mm	ISI mark	Each	15		
Total Amount of (₹)						

N.B.: Preference will be given to those bids that cover the entire list of components (with suitable technical specifications) for a given Item category.

NOTE: *The bid documents are not transferable and the firm's seal and signature of the authorized official must appear on all papers and envelopes submitted.*

INSTRUCTION TO BIDDERS:

Single Bid:-

- 01.** Tender will have to be submitted in a single sealed cover. Also the address of the firm submitting the tender and the officer, to whom the tender is addressed, must appear distinctly mentioned on sealed covers.
- 02. In the part relating to Technical Bid, the OEM/Vendor must provide the followings:-**
 - (a) Details of the technical features of the offered Equipment vis-à-vis specification as per Annexure – I;
 - (b) Standard Technical literature on each of the items offered; the article on offer should conform to standard quality, specification and test of manufacturer;
 - (c) Dealership certificate on the offered products from OEM in case of dealer/s;
 - (d) List of reputed organizations/Institutions, where similar orders have been executed (copies of the purchase/work order will have to be enclosed). The bidders/ OEM should attach a self declaration stating that he is not banned / debarred from working with any Central Government / PSU / State Govt of India / Any other Govt. Agencies or any Institute of National / International importance.
 - (e) GST registration certificate indicating also the TIN number
 - (f) Copy of PAN must be submitted of FIRM / Bidder along with the Technical Bid;
 - (g) **Banker's details** of tendering FIRM / Bidder should be clearly mentioned;
 - (h) Details of nature and maximum period of **Warranty** offered by the OEM/Bidder;
- 03. In the part relating to Price Bid, the OEM/Vendor must provide the following:-**
 - (a) Quantity, basic price (against item-wise details of specifications of each of the offered items);
 - (b) Prices of each of the optional accessories, as required by specifications and may be relevant for offered Equipment, will have to be specifically stated in the quotation;
 - (c) Central / Sales Tax/ GST (as percentage of basic price + packing & forwarding charges if any)
 - (d) Installation & commissioning charge (including GST Tax), to be shown item- wise extra, if any.
 - (e) Freight & insurance charge, if any.

Terms & Conditions:-

01. **Rates:** Rates quoted should be on F.O.R., NIT Patna, on Door Delivery basis mentioning all taxes/break-up separately.
02. **Validity:** Quoted rates must valid for 180 days.
03. **Warranty/Guarantee:** The material must be quoted with a minimum comprehensive Warranty / Guarantee period of 6 months after the date of delivery and acceptance at final destination. After sales service and contact details of resource person for this should be mentioned.
04. **Delivery:** Unless otherwise stated delivery of goods at NIT Patna, will have to be maximum within 30 days from the date of receipt of the Purchase Order. All aspects of safe delivery shall be the exclusive responsibility of the OEM / Bidder.
05. **Printed conditions of supply of the firm, if any, will not be binding on us.**
06. **Late and delayed Tenders:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.
07. **Ground for Rejection of Tender:** The tenders are liable to be rejected if the fore going conditions are not complied with. The tender should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
08. **Payment Terms:-** 100% payment against proforma invoice will be released after receiving of stores in good order and condition and successful installation and commissioning duly certified by the concern authority.
09. **TDS** as applicable will be deducted from bill.
10. **Entry Tax:** Entry tax, if applicable will be borne by us as applicable on FOR NITP value. The vendor may arrange Road Permit on their own and get it reimbursed from the Institute on production of valid document. Road permit once issued will not change / altered in any circumstances. If any alteration is required due to fault from vendor/OEM side the same will be debited to supplier's A/c
11. **Liquidated Damage:** If a firm accepts an order and fails to execute the order in full as per the terms and conditions stipulated therein, it will be open to this institute to recover liquidated damages from the firm at the rate of 1% per week of the order value subject to a maximum of 10% of the order value. It will also be open to this institute alternatively, to arrange procurement of the required stores from any other source at the risk and expense of the firm, which accepted the order but failed to execute the order according to stipulated agreed upon.
12. **Termination for default:** Default is said to have occurred:-

- (a) If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by NIT Patna.
- (b) If the supplier fails to perform any other obligation(s) under the contract
- (c) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from NIT Patna (or takes longer period in-spite of what NIT Patna may authorize in writing), NIT Patna may terminate the contract / purchase order in completely or in part. In addition to above, NIT Patna may at its discretion also take the following actions: NIT Patna may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate NIT Patna for any extra expenditure involved towards goods and services to complete the scope of.

13. Applicable Law:

- (a) The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.
 - (b) All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Patna, India only.
 - (c) Any dispute arising out of this purchase shall be referred to the Registrar NIT Patna, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.
14. The acceptance of the quotation will rest solely with the Registrar, NIT Patna, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.
15. Installation and training- The Company must provide free training and demonstration of equipment after installation at NIT Patna.
16. **Important:** - The Director may accept or reject any or all the bids in part or in full without assigning any reason and doesn't bind himself to accept the lower bid. The institute at its discretion may change the quantity / upgrade the criteria / drop any item or thereof at any time before placing the Purchase Order.

Registrar



NATIONAL INSTITUTE OF TECHNOLOGY PATNA
(An Institution of National Importance under MHRD, Govt. of India)
ASHOK RAJPATH, PATNA-800 005 (BIHAR)

TECHNICAL BID (CHECK-LIST)- QUALIFYING CRITERIA

Sl. No.	Essential Document	Document attached (Yes/No)	Page No.
1	Registration/Recognition certificate of the firm from the Govt. Agency. Proof of address of the firm should also be attached.		
2	GST Registration Certificate		
3	Copy of PAN of FIRM / Bidder		
4	Details of the technical features of the offered Equipment vis-à-vis specification as per Annexure –I		
5	Rates: Rates quoted should be on F.O.R., NIT Patna, on Door Delivery basis mentioning all taxes/break-up separately		
6	Details of nature and maximum period of Warranty offered by the OEM/Bidder		
7	Standard Technical literature on each of the items offered; the article on offer should conform to standard quality, specification and test of manufacturer		
8	Dealership certificate on the offered products from OEM in case of dealer/s		
9	List of reputed organizations/Institutions, where similar orders have been executed (copies of the purchase/work order will have to be enclosed). The bidders / OEM should attach a self-declaration stating that he is not banned / debarred from working with any Central Government / PSU / State Govt of India / Any other Govt. Agencies or any Institute of National / International importance		
10	Banker's details of tendering FIRM / Bidder		
11	Rate of AMC: Annual Maintenance Contract charges (after expiry of warranty period) is to be clearly Indicated (for Equipment only) & applicable taxes. The selected supplier/s is to ensure regular availability of spares for at least five years		
12	Remarks		

Bidders should submit the above essential document. Any shortfall of document will leads to disqualification in technical evaluation. The financial bid will be opened to those bidders who qualify in technical evaluation.

(Signature of Tenderer)
Name & Designation
Place:
Dated: