



# NATIONAL INSTITUTE OF TECHNOLOGY PATNA

(An institute under Ministry of HRD, Govt. of India)

ASHOK RAJPATH, PATNA-800005 (BIHAR)

Ph. 0612-2371715, 2372715, 2371929, Fax-0612-2660480

No. NITP/2617/19

Date 16/08/2016

## Allotment of Residential flats

1. All those faculty members, officers and staff who wants accommodation in the NIT Patna campus may apply for Residential flat (Type-II/Type-III/Type-IV) as per the enclosed application form. The application is also available on the Institute website. The last date for submitting the application form is 24<sup>th</sup> August'2016
2. Faculty members, officers and staff will be eligible for Type-II, Type-III or Type -IV quarters as per their existing Grade Pay.

<b>Entitled (Type)</b>	<b>Grade Pay</b>
Type-II	1800 to 2800
Type-III	4200,4600, 4800 & 5400
Type-IV (Special)	6600 & above

3. Allotments of quarters will be made on the basis of the seniority which will be decided as per the guidelines given in the CCS Rule for Type-II, Type-III & Type-IV quarters.
4. An employee who owns house either in his name or in the name of any members of his family in Patna is also eligible for allotment of residential accommodation subject to payment of enhanced license fee as decided by the BOG NIT Patna.
5. Reservation of quarters for SC/ST employees will be as per the CCS Rule.
6. The faculty members, officers and staff whose presence inside the campus is essential on functional grounds will be given preference.
7. Out of term allotment will be made on medical grounds subject to the submission and verification of the medical certificate.
8. The allottee is required to give his /her acceptance within 8 days from the date of issue of the allotment letter failing which the accommodation will be allotted to the next eligible employee in the waiting list.
9. Request to reconsider the allotment of quarters will not be considered under any circumstances if an offer of allotment previously sent to him is not responded within stipulated time.



19. Retention of quarters in case of death, retirement or resignation will be as per CCS Rule.
20. All faculty members, officers and staff are required to submit an undertaking duly notarized by the Notary Public confirming that they don't have any residence either in his/her name or in the name of any family members at Patna.
21. Any criteria/ conditions not mentioned above are deemed to be as per CCS Rules.

By order of Director

Executive Engineer(ESU)



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web Address: – [HTTP://nitp.ac.in](http://nitp.ac.in)

## FORM-A APPLICATION FOR ACCOMMODATION

1. Name of Applicant :
2. Designation :
3. Date of Birth :
4. Date of Appointment :
5. Permanent Address :
  
6. Present Address :
  
7. Fathers' / Husbands' Name :
8. Where are you living now ?
  - (i) Own Home :
  - (ii) On Rent :
  - (iii) Government Quarter :
9. Choice of Accommodation (As per notice)
  - (i)
  - (ii)
  - (iii)
10. Willingness for accommodation in lease house provided by the Institute

Signature of application

Signature of HOD/Section Officer with stamp

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### OFFICE USE

Quarter vacated by Prof./Dr./Mr..... as..... numbered is allotted to Dr./Prof./Mr./Mrs..... from..... at ..... They will be charged house rent as per rule and will not be entitled for house rent allowance.

Signature of Executive Engineer (E.S.U.)

Signature of Registrar

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Received an application of accommodation from Dr./Prof./Mr. Mrs ..... for vacant quarter as per notice choice no. (i) (i) (iii) and willingness for accommodation in leased house provided by Institute.

Signature of Receiver