



NATIONAL INSTITUTE OF TECHNOLOGY PATNA

(An Institute of National Importance under MHRD, Govt. of India)

ASHOK RAJPATH, PATNA-800005 (BIHAR)

Tele: 0612- 2660480

Web Site: www.nitp.ac.in

INFORMATION UNDER RTI

Right to Information Act 2005

1. About Act

Name and Title of the Act

Right to Information Act, 2005 (English)

राज्य सरकार द्वारा संचालित
(राज्य सरकार)

RTI Guidelines

"Right to information" means the right to information accessible under this Act which is held by or under the control of any public authority and includes the right to –

(i) inspection of work, documents, records;

Definition [S.2.(F) of RTI Act]

(ii) taking notes, extracts or certified copies of documents or records;

(iii) taking certified samples of material;

(iv) obtaining information in the form of diskettes, floppies, tapes, video cassettes or in any other electronics mode or through printouts where such information is stored in a computer or in any other device;

Objective/purpose of the Act

An Act to provide for setting out the practical regime of right to information for citizens to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority, the constitution of a Central information Commission and State Information Commissions and for matters connected therewith or incidental thereto.

It is expedient to provide for furnishing certain information to citizens who desire to have it.

Users [S.3 of RTI Act]

Citizens of India. [Subjects to the provisions of this Act, all citizens shall have the right to information]

2. Particulars of the Organization, its Functions and Duties

- [NIT Act – 2007](#)
- [NIT Amendment Act – 2012](#)
- [NIT Comprehensive Act – 2012](#)
- [First Statutes for NITs](#)
- [Amendment in first Statutes - 2017](#)

3. Powers and Duties of officers and employees of NIT Patna

- [NIT Act – 2007](#)
- [NIT Amendment Act – 2012](#)
- [NIT Comprehensive Act – 2012](#)
- [First Statutes for NITs](#)
- [Amendment in first Statutes – 2017](#)

4. Procedure followed in the decision-making process, including channels of supervision and accountability.

- [NIT Act – 2007](#)
- [NIT Amendment Act – 2012](#)
- [NIT Comprehensive Act – 2012](#)
- [First Statutes for NITs](#)
- [Amendment in first Statutes - 2017](#)

5. Norms set by NIT Patna for the discharge of its functions

- [NIT Act – 2007](#)
- [NIT Amendment Act – 2012](#)
- [NIT Comprehensive Act – 2012](#)
- [First Statutes for NITs](#)
- [Amendment in first Statutes – 2017](#)

6. The Rules, Regulations, Instructions, Manuals and Records held by NIT Patna or under its control, or used by its employees, for discharging its functions.

- [NIT Act – 2007](#)
- [NIT Amendment Act – 2012](#)
- [NIT Comprehensive Act – 2012](#)
- [First Statutes for NITs](#)

- **Amendment in first Statutes – 2017**

7. Statement of the categories of documents that are held by NIT Patna or under its control

A statement of the categories of documents that are held by it or under its control

- **NIT Act – 2007**
 - **NIT Amendment Act – 2012**
 - **NIT Comprehensive Act – 2012**
 - **First Statutes for NITs**
 - **Amendment in first Statutes – 2017**
 - Annual Reports & Accounts
 - **Annual Report and Audit Report for the year 2010-2011.**
 - **Annual Report and Audit Report for the year 2011-2012.**
 - **Annual Report and Audit Report for the year 2012-2013.**
 - **Annual Report and Audit Report for the year 2013-2014.**
 - **Annual Report and Audit Report for the year 2014-2015.**
 - **Annual Report and Audit Report for the year 2015-2016.**
 - **Annual Report and Audit Report for the year 2016-2017.**
- 8. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of NIT Patna's policy or implementation thereof**
- The Board of Governors is the apex decision making body of NIT Patna and the Senate for academic and the Finance Committee for financial matters are constituted as per NIT Act and statutes to help in the formulation and implementation of the policies and programmes.
 - In addition various other committees are formed on basis of requirement to advice and other aspects in routine functions of the Institute.
- 9. A statement of the boards, councils, committee and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.**

Following are the Main Committee / Governing body of the Institute: -

Board of Governor (BOG)

Current Chairman (Acting) of the Board of Governors is **Professor P. K. Jain** Distinguished Professor, ECE Department, IIT (BHU), Varanasi.

Finance Committee (FC)

The Finance Committee of the Institute has the responsibility to look after resource mobilization, control of expenditure, etc. It is also responsible for simulating resource generation from sources other than Government such as sponsored projects research, consultancy, etc. and promotes Industry Institute Interaction.

Chairman BOG is the Ex officio Chairman of Finance Committee while Registrar is the Ex-officio Member Secretary.

Buildings and Works Committee

BWC of the Institute comprises of various statutory members who advised upon the building & other infrastructural requirements of the Institute keeping in view its future plans and projections.

Director, NIT Patna is the Ex-officio Chairman of the Building & Works Committee.

10. Directory of its officers and employees:

NIT Patna Telephone Directory is available on the website.

11. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.

Pay Structure of Institute's Faculty, Officers & Employees:

SL.No.	Description	Pay Level	Pay Band
1.	Professor	14 A	37400-67000
2.	Associate Professor	13 B	37400-67000
3.	Assistant Professor	10, 11, 12, 13 A	15600-39100
4.	Registrar	14	37400-67000
5.	Dy. Registrar	12	15600-39100
6.	Assistant Registrar	10	15600-39100
7.	Dy. Librarian	12	15600-39100
8.	Assistant Librarian	10	15600-39100
9.	SAS Officer	10	15600-39100
10.	Scientific / Technical Officer	10	15600-39100
11.	Engineer	10	15600-39100
12.	Senior Medical Officer	11	15600-39100

13.	Medical Officer	10	15600-39100
14.	Superintendent (SG-I)	9	9300-34800
15.	Superintendent (SG-II)	8	9300-34800
16.	Sr. Superintendent	7	9300-34800
17.	Superintendent / Accountant	6	9300-34800
18.	Assistant (SG-I)	6	9300-34800
19.	Assistant (SG-II)	5	5200-20200
20.	Sr. Assistant	4	5200-20200
21.	Jr. Assistant	3	5200-20200
22.	Technical Assistant (SG-I)	9	9300-34800
23.	Technical Assistant (SG-II)	8	9300-34800
24.	Sr. Technical Assistant / Assistant Engineer / Sr. SAS Assistant	7	9300-34800
25.	Technical Assistant / Junior Assistant / SAS Assistant	6	9300-34800
26.	Technician (SG-I)	6	9300-34800
27.	Technician (SG-II)	5	5200-20200
28.	Sr. Technician	4	5200-20200
29.	Technician / Laboratory Assistant / Work Assistant	3	5200-20200
30.	Supporting Staff	1	5200-20200

12. Budget allocated to each of agencies, including the particulars of all plans, proposed expenditure and reports on disbursements made:

Year	Total (Grant + Internal Revenue + Opening Balance) (Rs. in Crores)	Expenditure (Rs. in Crores)
2014-15	50.03	37.69
2015-16	168.28	48.60
2016-17	95.60	77.80
2017-18	104.66	80.61
2018-19	87.68	74.53

13. Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.

NIT Patna does not operate any subsidy program.

14. Particulars of recipients of concessions, permits or authorizations granted by the NIT Patna

No such Scheme is established in NIT Patna

15. Details in respect of the information available to or held by the NIT Patna reduced in electronic form

Important information about functions and activities being performed is available in electronic form on the website of Institute. www.nitp.ac.in. However, remaining is stored in the related files and documents and steps are being initiated to put it on the website.

16. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

Citizens have the facility to obtain information from the CPIO. NIT Patna observes five working days a week from Monday to Friday and follows the weekly holiday on Saturday and Sunday with provision exists for adjustment of some holidays as per the local importance. The working hours of the Institute are from 09.00 a.m. to 5.30 p.m.

17. The names, designations and other particulars of the Public Information Officers and the Appellate authorities

- **Appellate Authority**

Prof. Pradip Kumar Jain

Director

National Institute of Technology Patna

Ashok Rajpath, Patna – 800 005

Tel No.0612-2660480

Email : director@nitp.ac.in

Fax : 0612-2660480

- **Central Public Information Officer (CPIO)**

Dr. Asit Narayan

Registrar

18. Such other information as may be prescribed information related to student admission procedures, academic programmes, examination schedules, results etc.

All such information is updated time to time and available on the website of the Institute www.nitp.ac.in

19. Office Orders / Circulars

Various Office Orders are uploaded on Institute website www.nitp.ac.in for the information of all stakeholders.

20. The rates of fees payable for obtaining information under RTI Act 2005 are as under :

As per RTI Act, 2005

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